



COMMUNITY DEVELOPMENT DEPARTMENT
Housing Division
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Housing Division of the City of Napa Emergency Home Repair Program

DATE: _____

APPLICANT/GRANTEE: _____ PHONE: () _____

PROPERTY ADDRESS: _____

EHRP and Owner Agreement

This agreement is entered into by the undersigned, hereinafter called the "Grantee," and the Housing Division of the City of Napa (HDCN) Emergency Home Repair Program, hereinafter called, "EHRP."

Whereas, EHRP has established a Grant Program for owner occupants of real property whose income does not exceed certain limitations and whose homes are in need of certain eligible repairs;

Whereas, the Grantee has provided EHRP with:

- () SOCIAL SECURITY BENEFITS STATEMENT _____
- () INCOME TAX RETURNS _____
- () BANK STATEMENTS _____
- () PAY STUBS _____
- () OTHER _____
- NUMBER IN HOUSEHOLD: _____

to document that Grantee's income is approximately \$ _____ annually and has provided assurances that Grantee is the owner and occupant of the subject real property and have legal title to that effect;

Whereas, EHRP has determined that the subject real property is in need of immediate repairs, as documented by an inspection report and that Grantee is eligible to receive a grant under the Emergency Home Repair Program. EHRP shall provide Grantee with said grant to pay for the repairs specified in an EHRP approved and executed Work Order.

The Grantee also agrees that HDCN acts as the funding administrator for the Emergency Home Repair Program, including, but not limited to, the preparation and administration of the Work Order, determining the feasibility of the work, authorization of work, assignment of work to contractors, inspection of work, and the payment of invoices. This agreement will terminate when the work is accepted as completed and payment for work has been made.

Housing Rehabilitation Specialist

Date

EMERGENCY HOME REPAIR PROGRAM
POLICY

To provide home repair services to the greatest number of eligible clients, to encourage an atmosphere of cooperation and safety, and as a condition of participation in the Emergency Home Repair Program, the EHRP and the Housing Division of the City of Napa reserves the right to refuse or terminate services under conditions that prevent our Agency from safely performing its duty to its constituents. These conditions include, but are not limited to:

- Adversarial conditions
- Unsanitary or unsafe conditions
- Unhealthy situation
- Dangerous circumstances
- Unreasonable demands

Additionally, some homes have painted surfaces where the paint may contain lead. Lead paint is a health hazard when painted surfaces are damaged or deteriorated which may create lead containing dust. EHRP cautions property owners keep all painted surfaces in smooth, cleanable, and intact condition.

Should owners wish to have a lead hazard risk assessment or surface by surface inspection, EHRP can provide you with a list of Certified Lead Assessors/Inspectors.

The Grantee has read this document and agrees to its contents herein, agrees to adhere to the HDCN Emergency Home Repair Program Policy, and certifies that all information provided to EHRP with respect to their application for a grant under the Emergency Home Repair Program is true and correct.

OWNER'S/GRANTEE'S SIGNATURE

DATE

PROGRAM APPROVAL

DATE