

Traffic Fund

Fund Overview:

The Traffic Fund accounts for disbursements apportioned from the State of California received for the purpose of financing various street and roadway infrastructure improvement projects (i.e. State Gas Tax, Proposition 1B funds, Proposition 116 Funds) and funds received through the Red Light Camera program.

Major Accomplishments in Fiscal Years 2009-11:

- Contributed to resurfacing of local streets in various locations within the city totaling more than \$2.5 million (transfer to Street Resurfacing Program).
- Completed sidewalk repairs at various locations throughout the city.
- Installed two new traffic signals on Soscol Avenue.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Intergovernmental	\$ 1,915,996	2,069,499	2,003,477	2,063,907	0%	2,063,907	0%
Charges for Services	371,899	395,000	520,000	875,000	122%	495,000	-43%
Interest	48,524	183,980	50,865	49,115	-73%	49,115	0%
Miscellaneous	16,690	14,000	14,000	21,846	56%	21,846	0%
Revenues Total	2,353,109	2,662,479	2,588,342	3,009,868	13%	2,629,868	-13%
Category Expenditure Summary							
Salaries	-	35,000	22,339	75,413	115%	75,455	0%
Benefits	-	-	136	17,020		17,520	3%
Materials and Supplies	346	-	1,700	77,000		77,000	0%
Services	252,717	360,000	290,000	293,000	-19%	293,000	0%
Capital Outlay	-	-	-	10,000		-	-100%
Transfers Out	2,685,509	4,498,681	4,498,680	2,385,890	-47%	2,256,275	-5%
Operating Expenditures	2,938,572	4,893,681	4,812,855	2,858,323	-42%	2,719,250	-5%
Net Impact of Operations	\$ (585,463)	(2,231,202)	(2,224,513)	151,545	-107%	(89,382)	-159%
Net Contribution / (Use)	\$ (585,463)	(2,231,202)	(2,224,513)	151,545	-107%	(89,382)	-159%
Projected Fund Balance at June 30	3,408,213		1,183,700	1,335,245		1,245,863	

Major Budget Changes for Fiscal Years 2011-13:

- Major shift in funding to support the Street Resurfacing Program (\$1.8 Million).
- Purchase of new and modernization of older equipment to support paving of local streets.

Key Initiatives for Fiscal Years 2011-13:

- Fund will pay for materials to resurface 10 miles of local streets per year.
- Purchase of new thermoplastic machine for striping and marking (Decision Package).
- Fund will be used to implement a sealing program for newly paved streets.
- Creation of miscellaneous CIP projects for minor concrete and traffic signal work.
- Provide local matching funds for various State/Federal funded projects.
- Support Napa County Transportation & Planning Agency (NCTPA) sales tax effort for streets & roads.

Underground Utility Fund

Fund Overview:

The Underground Utility Impact Fund accounts for fees paid by developers for new development in specific geographic areas of the City. These resources are restricted to funding projects transitioning above ground utilities to underground within the area.

Major Accomplishments for Fiscal Years 2009-11:

- Park & Ride (FC10PW07): Completed undergrounding of overhead utilities on Solano Avenue in front of new Park & Ride Facility.
- 1st & 2nd Street Improvements (ST04PW01): Completed undergrounding of overhead utilities between Jefferson Street and California Blvd.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Charges for Services	\$ 358,153	389,846	514,846	100,000	-74%	80,000	-20%
Interest	63,058	142,280	60,000	60,000	-58%	60,000	0%
Revenues Total	421,211	532,126	574,846	160,000	-70%	140,000	-13%
Category Expenditure Summary							
Transfers Out	758,340	366,264	366,264	10,000	-97%	90,000	800%
Operating Expenditures	758,340	366,264	366,264	10,000	-97%	90,000	800%
Net Impact of Operations	\$ (337,129)	165,862	208,582	150,000	-10%	50,000	-67%
Net Contribution / (Use)	\$ (337,129)	165,862	208,582	150,000	-10%	50,000	-67%
Projected Fund Balance at June 30	3,318,392		3,526,974	3,676,974		3,726,974	

Major Budget Changes for Fiscal Years 2011-13:

- No Significant Budget Changes.

Fire/Paramedic Impact Fund

Fund Overview:

The purpose of the fee is to provide for the funding of Fire Station 5 including acquisition of land, cost of construction (which term includes the planning, administration and design as well as actual building or installation) and equipment necessary to supply the fire station for both fire and paramedic services through the use of two development fees; fire service fee and paramedic service fee. The new station is required to serve the demand of the City's new growth and will respond to calls anywhere in the city limits as needed.

Also included in this fund is the Browns Valley Fire Mitigation fee. This is a voluntary mitigation fee offered by the Developers of the Hussey Ranch and Carmel Drive Subdivision to pay for studying and/or improving the fire and emergency response time serving the Browns Valley area.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Charges for Services	\$ 88,602	84,000	137,000	97,560	16%	97,560	0%
Interest	(1,932)	4,490	5,490	5,490	22%	5,490	0%
Revenues Total	86,670	88,490	142,490	103,050	16%	103,050	0%
Category Expenditure Summary							
Transfers Out	-	-	-	-	-	-	-
Operating Expenditures	-	-	-	-	-	-	-
Net Impact of Operations	\$ 86,670	88,490	142,490	103,050	16%	103,050	0%
Net Contribution / (Use)	\$ 86,670	88,490	142,490	103,050	16%	103,050	0%
Projected Fund Balance at June 30	192,302		334,792	437,842		540,892	

Major Budget Changes for Fiscal Years 2011-13:

- No major budget changes

Street Improvement Impact Fund

Fund Overview:

The Street Improvement Impact Fund accounts for fees paid by developers of new development within the City. These resources are restricted to funding projects which mitigate the impact of new development on City streets.

Major Accomplishments for Fiscal Years 2009-11:

- Saratoga Rd Exit (ST04PW02): Reimbursement agreement west of Terrace Drive to Silverado Trail with expected construction to begin in latter part of 2011.
- Redwood / Solano Signal (TS01PW01): Continue to evaluate intersection improvements to relieve congestion.
- On/Off Ramps, Signal Design (TS08PW01): Completed.
- First Street Bridge over Napa River (BR02PW01): Completed.
- Purchase of real property at First Street and California Blvd for future intersection improvements.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	%	2012-13 Proposed	%
					Change		Change
Category Revenue Summary							
Charges for Services	\$ 325,924	-	175,000	-		-	
Interest	52,796	51,010	40,000	28,308	-45%	28,308	0%
Miscellaneous	7,846	139,846	147,692	-	-100%	-	
Transfers In	-	322,412	-	-	-100%	-	
Revenues Total	386,566	513,268	362,692	28,308	-94%	28,308	0%
Category Expenditure Summary							
Debt Service	250,000	389,846	389,846	-	-100%	-	
Capital Outlay	-	390,000	-	-	-100%	-	
Transfers Out	507,051	1,398,366	3,767,076	-	-100%	-	
Operating Expenditures	757,051	2,178,212	4,156,922	-	-100%	-	
Net Impact of Operations	\$ (370,485)	(1,664,944)	(3,794,230)	28,308	-102%	28,308	0%
Net Contribution / (Use)	\$ (370,485)	(1,664,944)	(3,794,230)	28,308	-102%	28,308	0%
Projected Fund Balance at June 30	2,393,993		(1,400,237)	(1,371,929)		(1,343,621)	

Major Budget Changes for Fiscal Years 2011-13:

- No new project funding requested.

Development Impact Fund

Fund Overview:

The Development Impact Fund accrues fees paid by developers to mitigate the citywide impacts of new development on streets, parks, affordable housing, and fire service. In addition, the fund accrues specific fees for new development in certain defined geographic areas such as Big Ranch and Linda Vista that are restricted for use to mitigate impacts in the specified area.

Major Accomplishments for Fiscal Years 2009-11:

- Resurfaced the parking lot, replaced facility signage, and retrofitted indoor lighting at the Las Flores Community Center.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Charges for Services	\$ 187,063	-	333,144	-		-	
Interest	145,256	124,060	163,779	95,140	-23%	95,140	0%
Revenues Total	332,319	124,060	496,923	95,140	-23%	95,140	0%
Category Expenditure Summary							
Materials and Supplies	-	20,000	10,000	20,000		20,000	0%
Services	-	20,000	10,000	20,000	0%	20,000	0%
Transfers Out	-	963,564	963,564	957,000	-1%	-	-100%
Operating Expenditures	-	1,003,564	983,564	997,000	-1%	40,000	-96%
Net Impact of Operations	\$ 332,319	(879,504)	(486,641)	(901,860)	3%	55,140	-106%
Net Contribution / (Use)	\$ 332,319	(879,504)	(486,641)	(901,860)	3%	55,140	-106%
Projected Fund Balance at June 30	6,968,627		6,481,986	5,580,126		5,635,266	

Major Budget Changes for Fiscal Years 2011-13:

- Resurfacing of the Tennis Courts at the Las Flores Community Center
- Right of way acquisition for Big Ranch Rd widening project north of Trancas.

Park Acquisition and Development Fund

Fund Overview:

The Park Acquisition and Development Fund accrue fees paid by developers which are restricted to funding new or expanded park facilities to mitigate the impact of new development on existing parks. Park acquisition and development fees are tracked separately, by “quadrant” within the City.

Major Accomplishments for Fiscal Years 2009-11:

- Completed the Parks and Recreation Facilities Master Plan.
- Contributed to the funding for playground replacement at Buhman Park.
- Provided matching funds for State Grant to build Trancas Crossing Park.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Intergovernmental	\$ 25,000	-	-	-		-	
Charges for Services	230,996	30,600	420,397	186,600		186,600	
Interest	81,475	113,520	84,843	54,085	-52%	54,085	0%
Revenues Total	337,471	144,120	505,240	240,685	67%	240,685	0%
Category Expenditure Summary							
Services	-	-	-	40,000		-	-100%
Transfers Out	146,657	703,227	712,603	925,000	32%	1,320,000	43%
Operating Expenditures	146,657	703,227	712,603	965,000	37%	1,320,000	37%
Net Impact of Operations	\$ 190,814	(559,107)	(207,363)	(724,315)	30%	(1,079,315)	49%
Net Contribution / (Use)	\$ 190,814	(559,107)	(207,363)	(724,315)	30%	(1,079,315)	49%
Projected Fund Balance at June 30	4,444,753		4,237,390	3,513,075		2,433,760	

Major Budget Changes for Fiscal Years 2011-13:

- Future plan to review the methodology used to collect and track impact and development fees during next General Plan update.
- Fund a review of current fee structure to ensure fees mitigate impacts.
- Fund design of relocated skate park.
- Funds available for a portion of playground replacement augmented with General Fund.
- Fund the development of a Kennedy Park Master Plan.
- Funds may be used as matching contributions for future grants for development of park and recreation facilities as identified in the approved Parks and Recreation Facilities Master Plan.
- Current inventory of undeveloped park land is deemed adequate for current needs, allowing for advance from acquisition to development of under developed land and facilities.

Tourism Improvement District Fund

Fund Overview:

The Tourism Improvement District Fund receives a percentage of assessments on gross room rental revenue from lodging businesses excluding vacation rentals. These funds are used for local tourism programs and activities including: locally specific market niche advertising and marketing efforts, tourism marketing and promotional information, local special event programming, community and cultural arts programming activities, tourism related streetscape enhancement and maintenance, and administrative costs associated with these activities.

Major Accomplishments for Fiscal Years 2009-11:

- First meeting held in July 2010.
- Elected Officers.
- Release RFP/RFQ for Marketing Services.
- Funded \$15,000 for Napa ArtWalk.
- Funded \$25,000 for Art on First Project/Launch Party & Artist Reception.
- Created First Friday events to support Napa artists; scavenger/treasure hunts and artists receptions at various venues in Downtown Napa the first Friday of each month.
- Developed new website "DoNapa.com" with Napa TID Lodging partnership with Napa Downtown Association.
- Released funding application requests in March 2011 and awarded six events in May 2011.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Transient Occupancy Tax	\$ -	350,000	350,000	350,000		350,000	
Investment Earnings	-	-	3,000	-		-	
Revenues Total	-	350,000	353,000	350,000	0%	350,000	0%
Category Expenditure Summary							
Salaries	-	-	-	17,720		-	-100%
Benefits	-	-	-	-		-	
Materials and Supplies	-	105,000	-	70,840	-33%	105,000	48%
Services	-	245,000	25,101	560,030	129%	245,000	-56%
Operating Expenditures	-	350,000	25,101	648,590	85%	350,000	-46%
Net Impact of Operations	\$ -	-	327,899	(298,590)		-	
Net Contribution / (Use)	\$ -	-	327,899	(298,590)	0%	-	0%
Projected Fund Balance at June 30	-		327,899	29,309		29,309	

Major Budget Changes for Fiscal Years 2011-13:

- Continuation of First Fridays.
- Sponsor Napa ArtWalk 2012.
- Expand "DoNapa.com" and promote Social Media connections.
- Promote activities funded through TID applications.
- The level of expenditures in FY 2011-12 is elevated as these are the initial "start up" costs for the program. Typically, the fund will remain balanced with activities planned consistent with the level of revenues.

Public Art Fund

Fund Overview:

The Public Art Fund accounts for contributions paid by developers in lieu of integrating public art on-site as part of a new commercial development application. These resources are used to fund public art and cultural programming and development of public art consistent with the Public Art Master Plan.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Charges for Services	\$ -	-	59,085	43,000		43,000	
Investment Earnings	-	-	650	100		100	
Revenues Total	-	-	59,735	43,100		43,100	0%
Category Expenditure Summary							
Materials and Supplies	-	-	-	-		-	
Services	-	-	-	25,000		-	-100%
Operating Expenditures	-	-	-	25,000		-	-100%
Net Impact of Operations	\$ -	-	59,735	18,100		43,100	138%
Net Contribution / (Use)	\$ -	-	59,735	18,100	0%	43,100	138%
Projected Fund Balance at June 30	-		59,735	77,835		120,935	

Major Budget Changes for Fiscal Years 2011-13:

- Fund development of Public Art Implementation Plan in 2012.
- Establish Public Art Steering Committee.
- Commission and install a public art piece.

Parking Impact Fund

Fund Overview:

The Parking Impact Fund accounts for fees paid by developers for new development in a specific geographic area of the City. These resources are restricted to funding future projects which increase parking capacity within the specified area.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Charges for Services	\$ -	-	-	-		-	
Investment Earnings	22,952	26,440	24,000	11,950		11,950	
Revenues Total	22,952	26,440	24,000	11,950		11,950	0%
Category Expenditure Summary							
Materials and Supplies	-	-	-	-		-	
Services	-	-	-	-		-	
Operating Expenditures	-	-	-	-		-	
Net Impact of Operations	\$ 22,952	26,440	24,000	11,950		11,950	
Net Contribution / (Use)	\$ 22,952	26,440	24,000	11,950	0%	11,950	0%
Projected Fund Balance at June 30	1,133,723		1,157,723	1,169,673		1,181,623	

Major Budget Changes for Fiscal Years 2011-13:

- Design of a downtown parking structure will occur during this budget cycle (funded by the Redevelopment Agency). This fund will continue to accumulate parking impact fees to be utilized for construction of the parking structure in the next budget cycle.
- Update the Parking Impact Fee.

Housing Inclusionary (Commercial) Fund

Fund Overview:

This fund includes fees paid in compliance with the City's housing impact fee and inclusionary zoning ordinance. The ordinance requires that developers of residential property either include units that are affordable to low income residents in the development, or pay an in-lieu fee. Developers of non-residential projects are deemed to have created a need for additional affordable housing and are charged a fee based on the size and type of project.

The fees collected are primarily used for the development of new affordable housing.

Major Accomplishments in Fiscal Years 2009-11:

- Issued a Notice of Funding Availability (NOFA) in the amount of \$3.5 million in July, 2010.
- Awarded a preliminary reservation of funds for three projects and a portion of the funding will be provided by contributing \$750,000 from this fund.
- Initiated the Commercial Development Nexus Study.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Charges for Services	\$ 7,064	226,600	7,000	5,000	-98%	5,000	0%
Investment Earnings	18,412	10,100	20,000	9,350	-7%	9,350	0%
Revenues Total	25,476	236,700	27,000	14,350	-94%	14,350	0%
Category Expenditure Summary							
Services	18,964	457,000	-	750,000	64%	-	-100%
Transfers Out	456	471	471	43	-91%	43	0%
Operating Expenditures	19,420	457,471	471	750,043	64%	43	-100%
Net Impact of Operations	\$ 6,056	(220,771)	26,529	(735,693)	233%	14,307	-102%
Net Contribution / (Use)	\$ 6,056	(220,771)	26,529	(735,693)	233%	14,307	-102%
Projected Fund Balance at June 30	889,164		915,693	180,000		194,307	

Major Budget Changes for Fiscal Years 2011-13:

- No major budget changes proposed.
- Decrease in revenue due to decrease in commercial development activity.

Key Initiatives for Fiscal Years 2011-13:

- The budget includes \$750,000 in 2011-12 for the purpose of funding projects selected through the NOFA process that will increase the affordable housing inventory within the City of Napa.
- The identified funding will improve or increase the affordable housing stock by a minimum of 24 units.
- Completion of the Inclusionary Ordinance Update and adoption of Housing Development Fees.
- Laurel Manor Upgrades and Project Based Subsidies.

Housing Inclusionary (Residential) Fund

Fund Overview:

This fund includes fees paid in compliance with the City's housing impact fee and inclusionary zoning ordinance. The ordinance requires that developers of residential property either include units that are affordable to low income residents in the development, or pay an in-lieu fee.

The fees collected are primarily used for the development of new affordable housing.

Major Accomplishments in Fiscal Years 2009-11:

- Issued a Notice of Funding Availability (NOFA) in the amount of \$3.5 million in July, 2010.
- Awarded a preliminary reservation of funds for three projects and a portion of the funding will be provided by \$2,032,703 from this fund.
- Initiated the Rental Housing Impact Fee Nexus Study and Ownership Housing Inclusionary In-Lieu Fee Study.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Charges for Services	\$ 154,707	179,500	386,324	225,000	25%	225,000	0%
Investment Earnings	70,979	8,850	70,000	17,907	102%	18,256	2%
Revenues Total	225,686	188,350	456,324	242,907	29%	243,256	0%
Category Expenditure Summary							
Salaries	67,321	110,393	110,393	89,744	-19%	91,484	2%
Benefits	-	-	-	36,426		38,335	5%
Materials and Supplies	810	2,987	-	2,987	0%	2,987	0%
Services	47,896	2,146,935	144,635	39,484	-98%	2,072,187	5148%
Transfers Out	457	470	470	2,074	341%	2,109	2%
Operating Expenditures	116,484	2,260,785	255,498	170,715	-92%	2,207,102	1193%
Net Impact of Operations	\$ 109,202	(2,072,435)	200,826	72,192	-103%	(1,963,846)	-2820%
Net Contribution / (Use)	\$ 109,202	(2,072,435)	200,826	72,192	-103%	(1,963,846)	-2820%
Projected Fund Balance at June 30	3,324,083		3,524,909	3,597,101		1,633,255	

Major Budget Changes for Fiscal Years 2011-13:

- The budget includes \$2.0 million in 2012-13 for the purpose of funding projects selected through the NOFA process that will increase the affordable housing inventory within the City of Napa.

Key Initiatives for Fiscal Years 2011-13:

- The proposed funding will improve or increase the affordable housing stock by a minimum of 68 units.
- Completion of Inclusionary Ordinance Update and adoption of Housing Development Fees.

Community Development Block Grant (CDBG) Fund

Fund Overview:

This fund accounts for Federal grants received under the Community Development Block Grant Act of 1974. HUD awards grants to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services. The City of Napa is an entitlement community and receives a designated amount of funding each year. Funds are used to benefit lower income persons, eliminate slums and blight or meet an urgent need. Programs funded with CDBG include community development activities, public service activities and program administration.

Major Accomplishments in Fiscal Years 2009-11:

- Successful implementation of the CDBG Program in 2009-10 and 2010-11.
- Development and adoption of the 2010-2015 Consolidated Plan in May, 2010.
- Adoption of the Analysis of Impediments to Fair Housing Choice in October, 2010.
- Received CDBG Stimulus funding of \$183,773 for ADA improvements in Laurel Park and Fuller Park and provided additional funding for Napa Emergency Women's Shelter.
- Completion of the final phase of the Los Robles Sidewalk Repair Program.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Intergovernmental	\$ 954,937	604,338	827,432	752,314	24%	752,314	0%
Charges for Services	-	-	778	-		-	
Investment Earnings	(745)	4,440	-	-	-100%	-	
Transfers In	270,000	-	-	-		-	
Revenues Total	1,224,192	608,778	828,210	752,314	24%	752,314	0%
Category Expenditure Summary							
Salaries	66,099	37,590	50,999	63,634	69%	45,993	-28%
Benefits	-	-	1,686	25,989		19,631	-24%
Materials and Supplies	2,844	3,090	3,090	3,834	24%	3,356	-12%
Services	297,292	269,610	204,286	420,364	56%	187,265	-55%
Capital Outlay	136	-	-	-		-	
Transfers Out	398,870	657,579	706,972	6,425	-99%	6,523	2%
Operating Expenditures	765,241	967,869	967,033	520,246	-46%	262,768	-49%
Net Impact of Operations	\$ 458,951	(359,091)	(138,823)	232,068	-165%	489,546	111%
Net Contribution / (Use)	\$ 458,951	(359,091)	(138,823)	232,068	-165%	489,546	111%
Projected Fund Balance at June 30	138,536		(287)	231,781		721,327	

Major Budget Changes for Fiscal Years 2011-13:

- Revenue and expenditure increases from CDBG Rehab Revolving Loan Fund to support Capital Improvement projects.

Key Initiatives for Fiscal Years 2011-13:

- Implementation of the goals identified in the Consolidated Plan and the Analysis of Impediments to Fair Housing Choice.
- Completion of identified Sidewalk Infill and ADA Handicapped Accessibility Projects.
- Completion of the O'Brien Park Restroom Project.
- Rehabilitation of five supported housing projects under the Non-Profit Capital Improvement Program.
- Continue funding the Housing Rehabilitation Loan Program.

CDBG Rehab Revolving Loan Fund

Fund Overview:

This fund accounts for CDBG funds that have been allocated to the Housing Rehabilitation Loan Program to improve the existing housing stock for the lower income population within the City of Napa. As funds are repaid, money is re-loaned for the rehabilitation of a variety of affordable housing projects, including single family owner occupied units, single and multi-family investor owned rental units and non-profit owned units. Low interest amortized and deferred payment loans are available.

Major Accomplishments in Fiscal Years 2009-11:

- A total of six owner occupied homes and twelve rental units were rehabilitated, benefitting twenty-eight low-income residents.
- A total of \$223,457 in program funding was committed to these projects over the FY 2009-11 period.
- Two group homes for disabled adults were rehabilitated in FY 2010-11.
- A total of nine female headed households, five elderly households and fifteen disabled adults were assisted.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Intergovernmental	\$ -	249,394	75,000	75,000	-70%	75,000	0%
Charges for Services	27,565	34,700	132,603	33,500	-3%	33,500	0%
Investment Earnings	12,632	11,650	-	-	-100%	-	-
Miscellaneous Revenues	-	39,761	39,761	-	-100%	-	-
Transfers In	67,245	-	249,394	-	-	-	-
Revenues Total	107,442	335,505	496,758	108,500	-68%	108,500	0%
Category Expenditure Summary							
Salaries	55,539	85,460	85,460	42,656	-50%	42,473	0%
Benefits	-	-	-	16,831	-	17,304	3%
Materials and Supplies	1,004	2,050	1,000	1,475	-28%	1,076	-27%
Services	73,981	396,581	289,098	362,225	-9%	352,225	-3%
Transfers Out	271,563	1,610	1,610	926	-42%	940	2%
Operating Expenditures	402,087	485,701	377,168	424,113	-13%	414,018	-2%
Net Impact of Operations	\$ (294,645)	(150,196)	119,590	(315,613)	110%	(305,518)	-3%
Net Contribution / (Use)	\$ (294,645)	(150,196)	119,590	(315,613)	110%	(305,518)	-3%
Projected Fund Balance at June 30	625,654		745,244	429,631		124,113	

Major Budget Changes for Fiscal Years 2011-13:

- Reduction in revenue and expenditures transferred to support other CDBG Capital Improvement projects.

Key Initiatives for Fiscal Years 2011-13:

- There will be a total of \$690,000 in loan funding available for this program during the next two years.
- Adoption of new policies and procedures to update the program.
- Expand outreach to the Hispanic community.

HOME Program Fund

Fund Overview:

This fund accounts for Federal grants received under the HOME Investment Partnership Program that is administered by the State of California and program income received from the repayment of previous loans. These funds are used to provide down payment assistance to low-income first-time homebuyers.

Major Accomplishments in Fiscal Years 2009-11:

- Applied for and awarded grant funds in the amount of \$800,000.
- Assisted 11 low income households with down payment assistance loans totaling \$800,000.
- Conducted monthly first time homebuyer education classes with local realtors and mortgage lenders.
- Conducted outreach and education with various non-profit housing agencies.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Intergovernmental	\$ 80,940	565,061	565,061	436,000	-23%	436,000	0%
Charges for Services	113,624	116,217	117,137	116,217	0%	116,217	0%
Investment Earnings	(523)	-	2,800	-		-	
Miscellaneous Revenues	221,126	-	-	-		-	
Transfers In	73,331	-	-	-		-	
Revenues Total	488,498	681,278	684,998	552,217	-19%	552,217	0%
Category Expenditure Summary							
Salaries	30,922	38,286	38,286	24,104	-37%	23,924	-1%
Benefits	-	-	-	11,375		11,866	4%
Materials and Supplies	429	2,000	1,000	1,613	-19%	1,226	-24%
Services	206,635	623,988	623,989	509,710	-18%	509,710	0%
Capital Outlay	-	-	-	-		-	
Transfers Out	16,695	17,196	17,196	4,716	-73%	4,788	2%
Operating Expenditures	254,681	681,470	680,471	551,518	-19%	551,514	0%
Net Impact of Operations	\$ 233,817	(192)	4,527	699	-464%	703	1%
Net Contribution / (Use)	\$ 233,817	(192)	4,527	699	-464%	703	1%
Projected Fund Balance at June 30	115,418		119,945	120,644		121,347	

Major Budget Changes for Fiscal Years 2011-13:

- Decrease in revenues and expenditures due to reduction in State funding.

Key Initiatives for Fiscal Years 2011-13:

- Outreach and education to first time homebuyers.
- Apply for additional competitive grants funds.
- Continue to assist low income first time homebuyers with down payment assistance.

Assessment Districts Fund

Fund Overview:

These funds account for sources and uses of assessments for lighting and the maintenance of landscaping of various site-specific locations around the City. These sites are located within established boundaries that make up the funding districts and zones.

Major Accomplishments in Fiscal Years 2009-11:

- Maintenance responsibilities assigned to Parks and Recreation Department to gain efficiencies to providing maintenance.
- Matched revenue collections within the districts with level of maintenance.
- Established a priority maintenance schedule for routine tasks.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Property Tax	\$ 8,744	-	225,222	340,000		340,000	0%
Charges for Services	1,355,426	1,325,625	487,902	488,690	-63%	487,915	0%
Investment Earnings	71,035	185,470	59,066	47,952	-74%	47,952	0%
Revenues Total	1,435,205	1,511,095	772,190	876,642	-42%	875,867	0%
Category Expenditure Summary							
Salaries	84,540	133,716	216,501	50,506	-62%	57,285	13%
Benefits	8,804	33,250	33,788	63,857	92%	68,046	7%
Materials and Supplies	14,863	39,870	6,884	4,844	-88%	4,987	3%
Services	2,681,203	582,182	458,339	49,523	-91%	46,226	-7%
Capital Outlay	5,698	975,164	937,280	64,000	-93%	64,000	0%
Transfers Out	279,157	1,465,379	1,415,379	1,100,145	-25%	298,255	-73%
Operating Expenditures	3,074,265	3,229,561	3,068,171	1,332,875	-59%	538,799	-60%
Net Impact of Operations	\$ (1,639,060)	(1,718,466)	(2,295,981)	(456,233)	-73%	337,068	-174%
Net Contribution / (Use)	\$ (1,639,060)	(1,718,466)	(2,295,981)	(456,233)	-73%	337,068	-174%
Projected Fund Balance at June 30	5,037,541		2,741,560	2,285,327		2,622,395	

Major Budget Changes for Fiscal Years 2011-13:

- Appropriate all assessment revenue for maintenance use and activities.
- Budget to offset labor costs for maintenance performed by City staff.
- Use fund balance to offset expenditures of capital outlay for equipment costs that exceed available current year revenue.

Key Initiatives for Fiscal Years 2011-13:

- Evaluate maintenance methods and practices to further optimize service delivery.
- Explore various funding options and alternatives in light of increasing maintenance costs and flat-line assessment revenues.

Downtown Business District Fund

Fund Overview:

The Downtown Business District Fund accounts for special assessments of downtown Napa businesses within specified boundaries. The resources are used to promote the area in a variety of ways which provide economic benefit to the area and the City.

Major Accomplishments in Fiscal Years 2009-11:

- Management of yearly events including: Chefs' Market, Main Street Reunion Car Show, Wine, Crafts & Jazz Festival, and Christmas Parade.
- Pedestrian signage program.
- Sidewalk Cleaning program.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Charges for Services	\$ 86,783	107,161	107,161	107,161	0%	107,161	0%
Investment Earnings	38	3,980	150	150	-96%	150	0%
Revenues Total	86,821	111,141	107,311	107,311	-3%	107,311	0%
Category Expenditure Summary							
Services	85,610	107,161	107,161	107,311	0%	107,311	0%
Operating Expenditures	85,610	107,161	107,161	107,311	0%	107,311	0%
Net Impact of Operations	\$ 1,211	3,980	150	-		-	
Net Contribution / (Use)	\$ 1,211	3,980	150	-	0%	-	0%
Projected Fund Balance at June 30	155		305	305		305	

Major Budget Changes for Fiscal Years 2011-13:

- No significant budget changes.

Oxbow Business District Fund

Fund Overview:

The Oxbow Business District Fund accounts for special assessments of downtown Napa businesses within specified boundaries. The resources are used to promote the area in a variety of ways which provide economic benefit to the area and the City.

Major Accomplishments in Fiscal Years 2009-11:

- Conduct familiarization (FAM) tours with media, concierges, and event planners.
- Conduct year-round advertising and promotions, including print media, radio and video marketing.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Charges for Services	\$ 17,505	26,790	26,790	26,790	0%	26,790	0%
Investment Earnings	14	-	30	30		30	0%
Revenues Total	17,519	26,790	26,820	26,820	0%	26,820	0%
Category Expenditure Summary							
Services	17,461	26,790	26,790	26,820	0%	26,820	0%
Operating Expenditures	17,461	26,790	26,790	26,820	0%	26,820	0%
Net Impact of Operations	\$ 58	-	30	-		-	
Net Contribution / (Use)	\$ 58	-	30	-	0%	-	0%
Projected Fund Balance at June 30	412		442	442		442	

Major Budget Changes for Fiscal Years 2011-13:

- No significant budget changes.

Land Development Tax Fund

Fund Overview:

The Land Development Tax Fund accounts for taxes paid by developers for new development within the City. These resources are restricted to funding for support or expansion of public facilities and parks.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Charges for Services	\$ 6,711	10,000	10,000	10,000	0%	10,000	0%
Investment Earnings	157	-	240	240		240	0%
Revenues Total	6,868	10,000	10,240	10,240	2%	10,240	0%
Category Expenditure Summary							
Transfers Out	-	-	-	100,000		200,000	100%
Operating Expenditures	-	-	-	100,000		200,000	100%
Net Impact of Operations	\$ 6,868	10,000	10,240	(89,760)	-998%	(189,760)	111%
Net Contribution / (Use)	\$ 6,868	10,000	10,240	(89,760)	-998%	(189,760)	111%
Projected Fund Balance at June 30	502,336		512,576	422,816		233,056	

Major Budget Changes for Fiscal Years 2011-13:

- Proposing \$100K for seismic retrofit of Fire Station 1 (CIP project MS12FD02).
- Proposing \$200K for Kennedy Park Boat Dock improvements (CIP project MS12PW01).

Public Safety Programs Fund

Fund Overview:

The Public Safety Programs Fund accounts for donations towards Youth Services/Diversion Programs. These funds will be used to purchase supplies and services that support youth programs provided by the Police Department.

Major Accomplishments in Fiscal Years 2009-11:

- This fund was established with a \$15,720 donation in 2010-11 specifically identified for youth programs.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	%	2012-13 Proposed	%
					Change		Change
Category Revenue Summary							
Investment Earnings	\$ -	-	250	-		-	
Miscellaneous Revenues	-	-	15,860	1,000		1,000	0%
Revenues Total	-	-	16,110	1,000		1,000	0%
Category Expenditure Summary							
Materials and Supplies	-	-	-	5,000		5,000	0%
Operating Expenditures	-	-	-	5,000		5,000	0%
Net Impact of Operations	\$ -	-	16,110	(4,000)		(4,000)	
Net Contribution / (Use)	\$ -	-	16,110	(4,000)	0%	(4,000)	0%
Projected Fund Balance at June 30	-		16,110	12,110		8,110	

Major Budget Changes for Fiscal Years 2011-13:

- Anticipated revenue of \$1,000 was budgeted.
- Materials and Supplies were budgeted for Youth/Diversion program activities.

Parking Security Fund

Fund Overview:

The Parking Security Fund accounts for parking fines and permits. These resources provide for the parking enforcement, security in the City's downtown parking facilities, including four parking garages and surrounding areas. Security and enforcement activities are managed by the Police Department.

Major Accomplishments in Fiscal Years 2009-11:

- Installed eight (8) cameras in the various parking garages and surrounding areas.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Charges for Services	\$ 267,484	348,000	268,000	318,000	-9%	318,000	0%
Investment Earnings	18,631	24,000	15,000	11,600	-52%	11,600	0%
Transfers In	92,682	92,682	92,682	92,682	0%	92,682	0%
Revenues Total	378,797	464,682	375,682	422,282	-9%	422,282	0%
Category Expenditure Summary							
Salaries	120,190	64,454	113,627	118,380	84%	118,327	0%
Benefits	51,068	48,716	55,262	66,876	37%	69,445	4%
Materials and Supplies	4,527	7,250	7,250	8,075	11%	25,475	215%
Services	166,002	256,356	102,050	107,700	-58%	100,553	-7%
Capital Outlay	-	11,953	69,806	50,000	318%	-	-100%
Transfers Out	123,436	93,501	367,677	57,447	-39%	58,826	2%
Operating Expenditures	465,223	482,230	715,672	408,478	-15%	372,626	-9%
Net Impact of Operations	\$ (86,426)	(17,548)	(339,990)	13,804	-179%	49,656	260%
Net Contribution / (Use)	\$ (86,426)	(17,548)	(339,990)	13,804	-179%	49,656	260%
Projected Fund Balance at June 30	762,576		422,586	436,390		486,046	

Major Budget Changes for Fiscal Years 2011-13:

- The decrease in the Charges for Services and Investment Earnings revenue account were made to bring the budget in line with FY 2010-11 projections.
- The increase in the Salaries and Benefits expenditure accounts will support Police Department administration for the Parking Security program.
- The increase in Materials and Supplies expenditure account is to support the increase in the number of cameras.
- The decrease in the Services expenditure account reflects the elimination of the contract for garage security.
- The increase in the Capital Outlay budget in FY 2011-12 will fund the purchase of cameras for the Second Street Garage and alley area.
- In FY 2010-11 an analysis was completed to separate the Parking Security activities from the Parking Maintenance activities, which resulted in a transfer (Transfer out from the original fund to the Parking Maintenance Fund).
- No additional capital outlay expenditures planned for FY 2012-13.

Parking Maintenance Fund

Fund Overview:

The Parking Maintenance Fund accounts for special assessments of downtown Napa businesses within specified boundaries, and General Fund contributions. These resources provide for maintenance of the City's downtown parking facilities, including four parking garages.

Maintenance activities are managed by the Parks and Recreation Services Department. The 5th Street Garage is maintained jointly between the City, the County, and private property owners along the nearby river front, under a cooperative maintenance agreement that is managed by the County.

Major Accomplishments in Fiscal Years 2009-11:

- Completed installation of new awning over the Pearl Street Garage Elevator.
- Restored to full operation the Clay Street Elevator.
- Completed lighting retrofit in the 2nd Street Garage.

	2009-10 Actual	2010-11 Budget	2010-11 Projected	2011-12 Proposed	% Change	2012-13 Proposed	% Change
Category Revenue Summary							
Charges for Services	\$ 107,368	100,000	125,000	125,000	25%	135,000	8%
Investment Earnings	77,056	-	85,000	40,750		40,750	0%
Transfers In	440,936	70,000	344,176	70,000	0%	70,000	0%
Revenues Total	625,360	170,000	554,176	235,750	39%	245,750	4%
Category Expenditure Summary							
Salaries	-	66,170	66,169	9,100	-86%	337	-96%
Benefits				1,291		239	-81%
Materials and Supplies	84,668	96,783	54,456	118,940	23%	95,591	-20%
Services	67,278	127,671	98,190	96,850	-24%	96,188	-1%
Capital Outlay	24,482	24,243	10,000	100,000	312%	-	-100%
Transfers Out	290,000	11,800	11,799	276,915	2247%	125,834	-55%
Operating Expenditures	466,428	326,667	240,614	603,097	85%	318,189	-47%
Net Impact of Operations	\$ 158,932	(156,667)	313,562	(367,347)	134%	(72,439)	-80%
Net Contribution / (Use)	\$ 158,932	(156,667)	313,562	(367,347)	134%	(72,439)	-80%
Projected Fund Balance at June 30	158,932		472,494	105,148		32,708	

Major Budget Changes for Fiscal Years 2011-13:

- In FY 2010-11 an analysis was completed to separate the Parking Security activities from the Parking Maintenance activities, which resulted in a transfer (Transfer out from the original fund to the Parking Maintenance Fund).
- In FY 2011-12 and FY 2012-13, maintenance and administrative oversight support will be funded through a transfer out to the General Fund. This resulted in a significant decrease to salaries & benefits and services and an increase to transfers out.
- The materials and supplies budget for FY 2011-12 includes increased funding for deferred maintenance.
- The capital outlay budget for FY 2011-12 includes capital outlay for maintenance machinery/equipment including repainting and updating signage in all 3 garages.
- The transfers out in FY 2011-12 also includes a lighting retrofit project to replace existing lighting with energy efficient and LED lighting.