

**Community Development Department**

**1600 First St., P.O. Box 660  
Napa, CA 94559-0660**

**Engineering Division**  
Phone: (707) 257-9530

**Planning Division**  
Phone: (707) 257-9530

**Building Division**  
Phone: (707) 257-9540  
Inspections: (707) 257-1063

Facsimile: (707) 257-9522

**Napa Fire Department  
Fire Prevention Division**  
Phone: (707) 257-9590



***Existing Construction***

If you are applying for a permit for a structure that has already been built, be aware that you may be required to expose or remove certain components such as sheetrock, plywood, insulation, panel covers, or other materials to allow inspection of items that have been concealed and require inspection. If your structure is placed on a concrete foundation that has not been previously inspected, verification will be required that foundation and steel meets minimum code prior to building permit issuance.

If no permits were ever issued, the construction must meet the current building code requirements.

If only parts of the construction were inspected, through a previous permit, only those items that had no inspections will be required to be exposed for inspection.

As the applicant you will be required to sign the following statement:

As the owner of the property located at \_\_\_\_\_

I/we are aware that our application for a permit to construct a/an \_\_\_\_\_

\_\_\_\_\_ is for work already completed and I/we hereby agree that the City of Napa is authorized to require that I/we remove any building components to expose work for inspection. I/we further agree that our existing structure is subject to the requirements of all existing codes and regulations now in effect.

\_\_\_\_\_  
*signature*

\_\_\_\_\_  
*date*